



# 2025 EVENT VOLUNTEER APPLICATION FORM



By completing this form, you are expressing an interest in becoming part of the Westpac Rescue Helicopter Service **Event Volunteer** for the **Byron Coastal Charity Walk** on **Saturday 3rd May 2025**.

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Are you a current Rescue Helicopter Volunteer      NO                      YES

If YES, what activities are you involved in      Events      Raffle      Op Shop      Support Group

Date of birth (required for insurance purposes) \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ PCode: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

### Volunteer Hours

Date	Number of Hours Available	Preferred Time
Event Day Saturday 3 May 2025		Shifts are available from 5am – 5pm

**A pre-event briefing will be held for all new volunteers the week of the event ONLINE OR IN PERSON.**

**Preferred Tasks (circle):**    Registration    Snack & Water Station Attende~~e~~    Marshall    Timing Assistant

**Event Vest Size (circle):**    S      M      L      XL      2XL

**Do you have your own transport?**     Yes  No

Driver's License No: \_\_\_\_\_ State: \_\_\_\_\_ Exp Date: \_\_\_\_\_

*Please note: All volunteers are advised to check with their own vehicle insurance company that their comprehensive cover for loss/damage to their own vehicle includes cover while driving to and from their place of volunteer work. Injury to yourself (while volunteering) or other persons caused through a road accident to and from the place of volunteering will be covered by the vehicle's registration and Compulsory Third-Party Cover. There are conditions that apply to Compulsory Third Party Cover. You will find the conditions and warranties written on the back of your vehicle registration papers.*

Do you have a current **First Aid Certificate**?     Yes       No

Do you have any **medical conditions, special needs, education and/or training** which need to be considered with your application? \_\_\_\_\_

**Emergency contact:** First name \_\_\_\_\_ Surname \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Mobile \_\_\_\_\_

All information provided will remain confidential and you have the right to access to this personal information. A copy of W Westpac Life Saver Rescue Helicopter's Privacy Policy is available upon request. By signing this application, you are also confirming that you have read and understood the WHS Induction details included with this form.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## WHS Induction

The Westpac Rescue Helicopter is committed to complying with the WH&S Act 2011 as enforced by NSW Workcover to ensure the health and safety of all workers.

Please be aware that all Volunteers (temporary and full time) are:

- required to always promote a positive image of Westpac Rescue Helicopter and its operations by appropriate actions and appearance.
- not expected to tolerate, nor initiate, physical, verbal, emotional abuse, bullying nor sexual harassment of any kind.
- to avoid engaging in or tolerating discriminatory behavior; and
- required to discuss with their supervisor or Volunteer Coordinator any situation about which they are uncertain or uncomfortable.
- asked to follow the defined WHS policies and procedures to ensure your own health and safety and that of others when performing volunteer duty.
- to raise any concerns, you may have about health and safety issues
- to report all injuries immediately.
- to report all hazards immediately.
- asked to not work excessive hours that may cause fatigue
- if you have an existing medical condition, you should not perform any task or activity that would be contrary to your medical advice or aggravate an existing condition.
- Required to read and understand the job description that has been given to you prior to commencing any volunteering role

When you are volunteering, please ensure you have referred to the site map showing:

- entrances, toilets, carpark, exits
- emergency assembly area & evacuation plans
- location of fire extinguishers
- emergency contact numbers
- location of first aid facilities

**\*\*Please be mindful of any areas in the location that might have the potential to cause harm to you and your volunteer colleagues.**

For further details on Workplace WHS Induction Training, please call our Head Office on 1800 155 155 and ask to speak with a WHS Committee Representative.

### **Volunteers will receive**

Coastal Charity Walk Support Crew Vest (if not received previously)  
Coastal Charity Walk Cap  
An invite to Heli Rescue Volunteer Christmas Party  
Event Volunteer Certificate & Recognition of volunteer hours (if required)

### **Please Return Form to**

Melinda Mak

Events Coordinator

Westpac Rescue Helicopter Service

**Email:** [melinda.mak@rescuehelicopter.com.au](mailto:melinda.mak@rescuehelicopter.com.au)

**Mail:** PO Box 230, New Lambton NSW 2305

Any Questions? Call 1800 155 155