

Westpac Rescue Helicopter Service

Northern NSW Newcastle PO Box 230, New Lambton NSW 2305 | Tamworth PO Box 6187, Westdale NSW 2340

ABN 40 002 862 026 | CFN 11992 | Westpac Rescue Helicopter Service is operated by Northern NSW Helicopter Rescue Service Ltd



Thank you for becoming a Volunteer; as such we need your help in reading through the following details clicking the 'acknowledge' box on the Volunteer application form.

Under new WHS Legislation that came into effect in Jan 2012 a person is a “worker” if the person carries out work in any capacity for a person conducting a business or undertaking; under the new WH&S Act, volunteers are classed as workers the same as employed staff.

The WH&S Act 2011 is enforced by NSW WorkCover and it sets out legal rules that govern workplaces to ensure health and safety. Non-compliance by our Service is considered an offence.

The Service has an absolute duty to take all reasonably practicable steps to ensure the health and safety of workers and other persons impacted by the business. A worker has a duty to take reasonable care for their own health and safety while at work and also to take reasonable care so that their conduct does not adversely affect the health and safety of other persons at the workplace.

The WH&S Act stipulates that while at work, a worker must:

- Take reasonable care for his or her own health and safety, and
- Take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons, and
- comply, so far as the worker is reasonably able, with any reasonable instruction that is given by the person conducting the business or undertaking to allow the person to comply with this Act, and
- Co-operate with any reasonable policy or procedure of the person conducting the business or undertaking relating to health or safety at the workplace that has been notified to workers.

Both the NNSW Helicopter Rescue Service and workers have a duty of care in the workplace, this means; taking all reasonable care to avoid acts or omissions likely to harm any person or cause damage in the workplace.

Please be aware that all Volunteers are:

- required to promote at all times a positive image of the Service and its operations by appropriate actions and appearance;
- not expected to tolerate, nor initiate, physical, verbal, emotional abuse, bullying nor sexual harassment of any kind;
- to avoid engaging in or tolerating discriminatory behaviour; and
- required to discuss with their supervisor or Volunteer Co-ordinator any situation about which they are uncertain or uncomfortable.
- asked to follow the defined WHS policies and procedures to ensure your own health and safety and that of others when performing volunteer duty.
- to raise any concerns you may have about health and safety issues
- to report all injuries immediately.
- to report all hazards immediately.
- asked to not work excessive hours that may cause fatigue
- if you have an existing medical condition, you should not perform any task or activity that would be contrary to your medical advice or aggravate an existing condition.

Proudly supported by



And the Community

Westpac Rescue Helicopter Service

Northern NSW



When you are volunteering please ensure you have referred to the site map showing:

- entrances, toilets, carpark, exits
- emergency assembly area & evacuation plans
- location of fire extinguishers
- emergency contact numbers
- location of first aid facilities

Please be mindful of any areas in the location that might have the potential to cause harm to you and your volunteer colleagues.

For further details on Workplace WHS Induction Training, please call our Head Office on 1800 155 155 and ask to speak with a WHS Committee Representative.